

Minutes

**Board of Directors**

**First Flight Rotary Club**

**July 25, 2018**

**Beachside Bistro, Kill Devil Hills**

Attendance: President Richelle Barrett; President-elect Rob Nichols; Treasurer Kearns Lowman; Secretary Carl Classen; Sargent-at-Arms Dick Calhoun; and Board Member Stan Keeler. Not present were Vice President Annalisa Morgan, and Board Member David Warner

President Barrett called the organizational meeting to order at 12:02 PM.

**Minutes**

President Barrett asked for consideration of the June 13, 2018 minutes. Classen moved approval. Lowman seconded. Approved.

**Treasurer's Report**

Treasurer Lowman gave a financial report reviewing the balance sheet and P&L for the fiscal just ending June 30, 2018 and compared it the prior fiscal year.

Treasurer Lowman submitted a proposed budget for the current fiscal year (July 1, 2018 – June 30, 2019) noting that many of the budget figures used were the same or similar to the prior fiscal year. He noted the impact of the rising lunch cost at regular meetings is reflected in the budget. Classen moved approval. Calhoun seconded. Approved.

**First Flight Rotary Club Foundation Board of Directors**

President Barrett explained that the newly formed First Flight Rotary Club Foundation needed to have an organization meeting and the initial Board, per the Foundation Bylaws, is the same Club Board as the FFRC Board. As such, she recommended the following people be appointed to the initial FFRC Foundation Board - Richelle Barrett; President-elect Rob Nichols; Vice President Annalisa Morgan, Treasurer Kearns Lowman; Secretary Carl Classen; Board Members Dick Calhoun, Stan Keeler, and David Warner. Classen moved approval. Calhoun seconded. Approved.

At this time President Barrett recessed the Club Board meeting so that members could convene as the Foundation Board and hold its organizational meeting.

President Richelle reconvened the Club Board meeting at 12:26 PM.

**Honorary Memberships**

President Barrett stated she had a recommendation from Immediate Past President Jay Taylor for language to help guide the Club in granting Honorary Memberships. President Barrett said she would email this language to the Board for consideration at the next Board meeting.

**Donation Request**

President Barrett stated she had received a donation request from Club Member Dianne Denny for the Outer Banks Dementia Task Force in support of the annual Alzheimer's Walk, which is the same weekend as the Oink & Oyster Roast. After discussion, the Secretary was asked to contact Club Member Denny requesting that the request be submitted on the standard Club application and that the matter would be considered at the next Board meeting after the application is received.

### **Chamber of Commerce Membership**

President Barrett and Club Member Bill Coady spoke to the Board about the Club being a Chamber of Commerce member (\$100). After discussion as to whether the Club was already a member, it was determined the Chamber had been sending the membership invoice to an incorrect addressee. President Barrett said she would look into the matter and request an invoice be sent to the Treasurer.

Club Member Coady approached the Board about putting flyers at the Chamber saying the Chamber has rack space available for the Club to put information. Classen and Keeler are hoping to have professional flyers and rack cards completed by August. Member Coady said he would seek to have standard Rotary information put into the rack awaiting the Club information

### **Adopt-A-Road/Adopt-a-Beach Projects**

Club Member Coady also encouraged the Board to endorse an Adopt-a-Road program. Board members cited experience with this program – and the Adopt-a-Beach program – in the past. President Richelle stated she would ask Club Member Coady if he would like to lead a committee to see if the Club is interested in such a service project again.

### **Membership Committee**

Board Member Keeler submitted a Membership Committee Plan of Action and reviewed the Plan with the Board. Key elements include outreach, mentoring, orientation, meeting greeters, and promotional materials. Keeler stated Immediate Past President Taylor is a member of the Membership Committee, and Keeler would be recruiting at least one other person. Classen moved to approve the Membership Committee Plan. Calhoun seconded. Approved.

### **Next Meeting**

President Barrett stated next regular Board meeting would be August 15, when the new District Governor will likely be in attendance.

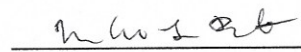
There being no further business to come before the Board, President Barrett adjourned the meeting at 1:02 PM.

Respectfully submitted:



Carl Classen, Secretary

Approved by the Board August 15, 2018



Richelle Barrett, President